

FRIENDS OF ANASTASIA Membership Meeting – June 13, 2019

President: Rich Gallik – Present

Vice President: Rita Roberts – Present

Secretary: Louise Gallik – Present

Treasurer: Katrina Denny –Present

Board Members Present – Kevin Monroe, Beth McCoy

Board Members Absent - Cecile Nusbaum, Nico Recore

Anastasia State Park PSS –Chanell Guillaume - Present

Park Manager- Mark Giblin- Absent

Members- Gwen Hollander, Dennis Jane, Susanne Ketterer

Our By-Laws in “Section 8.1.5 Audit Committee” state that an Audit Committee will periodically conduct a review of our financials to ensure that adequate fiscal controls are in place and that we are in good financial health. At our May 9, 2019 Rich suggested that we conduct the review prior to the start of the June meeting and rather than using a committee we would review the details with all attendees.

At our May meeting, we choose JUNE 2018 as the month we would review. Reviewing the details of all transactions.

To begin the review Rich and Katrina reported on how and what processes are currently used for depositing funds, how we record transactions (Katrina uses Quicken) and how we report financials to the Board.

Our goal is to be totally transparent - as required by State Park by-laws. Plus our volunteer that helps with our IRS reporting suggested that a periodic review is a good business practice - and if we did get audited – it is important to be able to show that we have conducted periodic financial review.

It should be noted that our volunteer CPA does review all of our financial statements to allow her to prepare the forms to prepare the IRS 990-EZ form. The reason for this Audit Review is to look at the monthly details.

Katrina and Rich provided and passed out to all in attendance for their review financial documents including; copies of our June 2018 Bank Statement, membership records, deposit slips with details (including copies of checks) with an explanation of where (which account) the funds would be applied, our 2018 990-EZ tax form and other information from June 2018.

Our CSO does not spend funds on political activity, lobbying or other forms of advocacy. It was also stated that our books are open for all members to inspect. They also stated that we have completed all reports that are required of all CSO’s in the state.

Summer is a busy time for accounting since we are preparing for the Endless Summer Run 10K and 5K held in September and tourists and campers buying Turtle Stickers, Adopting Turtle Nests and joining our Friends Organization. Also money accrued from our association with the Amp, their leasing of space to park employees on our property. Because of this increased revenue, we are now required to file 990-EZ IRS Tax Forms (our revenue is over \$50,000.00). Our 990-EZ is sent to the IRS and Tallahassee.

No discrepancies where found.

Meeting called to order at 6:30 pm. Membership was welcomed by Rich Gallik, President, at the Administration Building Meeting Room.

Discussion of meeting minutes from May 9, 2019. No changes required. Motion to approve by Katrina and seconded by Rita and approved by all.

Presidents Report: Rich Gallik –

We received our first check from PCI (\$3,250.00) for the use of parking area next to Admin for their food service people. The CSO will receive \$200.00 per concert for parking privileges. (Rich is working on the contract). Also in the works is a Short Term Special Event Permit for use of our Park Grounds. For instance, Boy Scout Events, Car Rallies.

Anastasia State Park: Chanell Guillaume-

Chanell handed out a list of Park Programs/Events for June 2019. Her programs include a look at the Old Spanish Quarries tour, Bird walks, Trail Hikes, and Let's Talk Turtle, plus Dolphin Paddle. We were also reminded to report our volunteer hours and to fill out new Volunteer Agreement forms. New board members will be contacted by Chanell with instructions on how to access these sites.

Our quarterly Volunteer Appreciation Dinner was announced for June 27th 4-6pm. Please RSVP so we can have an estimate of number to expect.

Turtle Nests are being monitored. We estimate approximately 20+ nests. The Park also supports the largest Least Tern Colony on the Florida East Coast. Loss due to coyotes is being mitigated by trapping.

New projects at the Park include rehabbing of an old Amphitheatre between Sand Dollar and Sharp Eye Camping Loops. It is being reengineered to accommodate ADA access. Also an Observation Deck will be built at the Spanish Quarry Site. Anastasia State Park has been chosen by Tallahassee as one of the Parks to receive funding to expand its Interpretive Programs.

Financial Report: Katrina discussed our Financial Report and its new format. Our 2019 Budget was amended to include new items such as Turtle Sticker purchases – Approximate income:

\$1100.00 Adopt-a-Nest
\$1400.00 Turtle Stickers
\$1500.00 Memberships
\$1800.00 General Donations
\$9000.00 ESR Sign-ups
\$3000.00 Toast to Coast Concert

Committee Chair Reports:

Membership Report: Dennis provided his June report. Current membership 199. This is a +17 from a year ago. Equaling an 8% growth. We are still in need of a Membership Assistant for Dennis. Please contact the Park or a Board Member if you would like to help.

Fund Raising: Adopt-a-Nest and Turtle Sticker sales-

Sponsorships for the 2019 Adopt-a Nest program are going well. We began the selling of Turtle Stickers in January 2018.

Endless Summer Run – September 21, 2019 –

Runners continue to register for both the 5K and 10 K. We are approximately 20 runners over 2018 sales. We gave out a letter to help you acquire gifts or gift cards for the Silent Auction which runs during Packet Pick-up Friday and during the ESR.

Cleanup: – Date – July 6 – 8:30 to 10:30 AM. Beach Clean-up. Meet at the Park Store and Grill. Bring your gloves and containers.

Web Site/Facebook: Cecile and her staff have been redesigning our website. She will be meeting with David and Chanell to discuss photos and content.

Our next general meeting is July 11, 2019 at 6:00 PM.

New Business – There was a discussion about the purchase of a new/ versus used 4 x 4 truck for the Park. This is necessary to transport 10 or more volunteers or Rangers to the northern end of our Park for projects or Beach Clean-up. The issue was tabled until after ESR when we would have a clearer picture of total monies available.

The meeting was adjourned at 7:30 pm.